

**Council on Law Enforcement Education and Training**

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**COUNCIL MEETING**  
**Council on Law Enforcement Education and Training**  
**2401 Egypt Road**  
**Ada, OK. 74820**  
**April 24, 2024**  
**10:00 a.m.**  
**AGENDA**

**Note: The Council on Law Enforcement Education and Training may discuss, vote to approve, vote to deny, vote to table, or decide not to vote on any item on this Agenda.**

**Public comment will be limited to items listed on the agenda. Those wishing to speak will be required to sign in and will be allowed no more than 3:00 minutes to speak on the respective agenda item(s).**

**1. Call Meeting to Order**

**2. Roll Call**

Information: Chairman, Chief Berryhill will ask for a roll call of members.

**3. Open Meeting Act Compliance**

Information: This meeting is being held in compliance with the Oklahoma Open Meetings Act. Notice was given to the Secretary of State on October 24, 2023, and the agenda posted April 22, 2024.

**4. Pledge of Allegiance and Invocation**

Information: Chaplain Kathy Lofton will lead us in the Pledge of Allegiance and invocation.

**5. Introduction of guests**

**6. Approval of Minutes**

Information: Members will receive a draft copy of the minutes from the Special Council meeting held on February 22, 2024, as written. The Council will vote to approve or amend minutes.

**Action taken:** \_\_\_\_\_

**7. Advisory Council Vacancy – Southeast Quadrant**

Information: A new appointment for a Southeast Quadrant representative, Sheriff Donald Yow from the Marshall County Sheriff's Office. The Advisory Council is seeking appointment. The Council will discuss and vote on the appointment.

**Action taken:** \_\_\_\_\_

**8. Advisory Council Vacancy – Southwest Quadrant**

Information: A new appointment for a Southwest Quadrant representative, Chief Nate Tarver from the University of Oklahoma Police Department. The Advisory Council is seeking appointment. The Council will discuss and vote on the appointment.

**Action taken:** \_\_\_\_\_

**9. Advisory Council Vacancy – Northwest Quadrant**

Information: A new appointment for a Northwest Quadrant representative, Captain Warren Wilson from the Enid Police Department. The Advisory Council is seeking appointment. The Council will discuss and vote on the appointment.

**Action taken:** \_\_\_\_\_

**10. Advisory Council NW Quadrant Representative incumbent position held by Chief Kendra Brown, SWOSUPD**

Information: A reappointment for an incumbent position for the Northwest Quadrant representative, Chief Kendra Brown, SWOSU Police Department. The Advisory Council is seeking reappointment. The Council will discuss and vote on the reappointment.

**Action taken:** \_\_\_\_\_

**11. Curriculum Review Board Vacancy**

Information: A new appointment for the CRB vacancy, Undersheriff Troy Dykes from the Logan County Sheriff's Office. The Curriculum Review Board is seeking appointment. The Council will discuss and vote on the appointment.

O.S. 70-3311 B. 16. e. one member shall represent a county jurisdiction with a population of less than fifty thousand (50,000) and who shall be a CLEET-certified training officer, who shall serve an initial term of one (1) year.

**Action taken:** \_\_\_\_\_

**12. Review and possible approval of an application by Central Technology Center in Sapulpa, OK. to provide basic peace officer certification training academies and other authorized training as a "Basic Peace Officer Certification Academy institution."**

Information: CLEET staff has reviewed the application and inspected Central Tech facilities and recommends approval.

**Action taken:** \_\_\_\_\_

**13. CLEET Financial Report**

Information: Members will receive the FY '24 Summary of Expenditures through March 31st, 2024.

**No action required.**

**14. Private Security Advisory Committee Report**

Information: A member of the PSAC may be present to address the Council.

**No action required.**

**15. Advisory Council Report**

Information: A member of the Advisory Council may be present to address the Council.

**No action required.**

**16. Director/Legislative Report**

Information: Asst. Director Williams will discuss matters related to CLEET including day to day operations and training.

**No action required.**

**17. Peace Officer Certification Status Reports and Proposed Executive Session**

Information: This is included for informational purposes.

- Extensions of Time Requests
- Actions against peace officers – members will receive the names of individuals whose certification has been suspended, revoked, or voluntarily surrendered since the last meeting. Records of these individuals will be entered into the National Decertification Database.

**No action required.**

Proposed Executive Session to Review Reports of Terminations and Resignations of Peace Officers while under investigation pursuant to 70 O.S. § 3311(J)(8) (such reports “shall be considered as personnel records and shall be afforded confidential protection”) and 25 O.S. § 307(B)(7) (“Discussing any matter where disclosure of information would violate confidentiality requirements of state or federal law”). Executive session will be for informational purposes only.

Vote will be taken to enter into Executive Session. The Executive Session must be authorized by a majority vote of a quorum of members present. (25 O.S. § 307(E)(2).

**Action taken:** \_\_\_\_\_

**Resume Meeting Following Executive Session**

Any vote or action on any item of business considered in an executive session shall be taken in public meeting with the vote of each member publicly cast and recorded. (25 O.S. § 307(E)(3).

**Action taken:** \_\_\_\_\_

**No action required.**

**18. Proposed Executive Session - OMES Job Description & Salary Comparison/Assessment**

Information: As directed by the Council on October 18, 2023, the OMES salary comparison/assessment has been completed on the position of Executive Director. OMES has updated the salary and job description for the CLEET Executive Director. Director Stacy has completed one (1) year (04/14/24) of service as Executive Director and requires an annual review and possible adjustment of salary.

Executive Session to discuss CLEET personnel matters pursuant to 25 O.S § 307(B)(1) "Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee."

Vote will be taken to enter into Executive Session. The Executive Session must be authorized by a majority vote of a quorum of members present. (25 O.S. § 307)(E)(2).

**Action taken:** \_\_\_\_\_

**Resume Meeting Following Executive Session**

Any vote or action on any item of business considered in an executive session shall be taken in public meeting with the vote of each member publicly cast and recorded. (25 O.S. § 307(E)(3).

**Action taken:** \_\_\_\_\_

**Executive Session action:** \_\_\_\_\_

**19. Board Comments**

Information: Council members may make any additional comments on agenda items.

**No action required.**

**20. Public Comments**

Information: Limited to agenda items and no longer than three minutes per person.

**No action required**

**21. New Business**

Information: Discussion of items not known about before posting the agenda.

25 O.S. § 311(A)(10) New Business, "any matter not known about, or which could not have been reasonably foreseen before the time of the posting."

**Action taken:** \_\_\_\_\_

**22. Adjournment**

**Action taken:** \_\_\_\_\_